



# Personalized Procurement

More Than Just Savings



MHEC is a group purchasing cooperative that supports New England municipalities, educational institutions, libraries, and other educational nonprofit organizations. We are more than just procurement – we deliver personalized service, trust, responsiveness and results.

## COMPLIANCE CONFIDENCE

MHEC was established in 1977 as a cooperative under MA Law to provide efficiencies and cost savings to its members (M.G.L., c. 15A, s. 24A). Its charter has since been expanded to include all New England states (CT, MA, ME, NH, RI, VT), as well as municipalities, libraries, and other educational nonprofit organizations.

Cooperative contracts like those provided through MHEC are an approved option for public procurement. All MHEC contracts are developed in a fair, open, and competitive manner consistent with public procurement best practices. (M.G.L., c. 30B, s. 22 in MA) MHEC contracts have been independently audited and are compliant with all federal uniform guidelines (EDGAR) regulations.

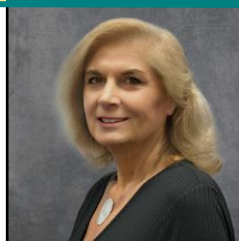
MHEC contracts are relied upon as part of our members' procurement process.

- Over 2,400 towns, cities and K-12 schools
- Over 200 higher education institutions

**Open for our full contract portfolio!**



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## MHEC checks all the boxes!

- ✔ Provides significant savings
- ✔ Contracts publicly bid in a fair, open, and competitive manner
- ✔ MHEC's compliance eliminates the need to bid (in most cases)
- ✔ We develop all of our contracts in New England specifically for New England organizations
- ✔ MHEC can act as an extension of your procurement department
- ✔ Select from suppliers who range from local to global
- ✔ Easily find small, diverse, and sustainable suppliers
- ✔ Our contracts allow you to get what you want, from whom you want, when you want it
- ✔ We are accessible and always willing to help!

**A01 Appliances, Air Conditioners, Food Service and Laundry Equipment, Supplies & Services**

Commercial, dormitory, and residential appliances for food services equipment (refrigerators, stoves, microwaves, etc.) Air purifiers, dish washers, laundry equipment

**B01 Graduation Regalia, Judicial Robes, Class Rings and Other Related Products**

Caps, gowns, diplomas, rings, jewelry, official patches and seals, graduation printing, electronic credentials and diplomas

**B11 Multimedia Equipment and Services**

Audio and visual equipment, installations, lighting, photography, videographers, drones, presentation equipment, software, technical support, 3D printers, staging equipment

**B14 Playground, Parks, and Recreation**

Accessible and inclusive play and park equipment, installation, park and playground equipment and supplies, park, play, courses, shelters – custom, and miscellaneous supplies

**B15 Event Equipment Rentals and Services**

Tents, canopies, chairs, tables, bleachers, stages, audio-visual rentals and technicians, lighting, flooring, food service equipment, heating and cooling, portable toilets, and restroom trailer trucks

**B16 Athletics and Gym**

Athletics fitness equipment. Strength and weights. Pool fixtures and supplies. Flooring and turf. Sporting goods and gear, including footwear and apparel. Protective and safety equipment. Athletic technology and software. Stadium and arena. Climbing walls, holds and supplies. Accessible and inclusive gym

**C04 Windows, Window Treatments, Specialized Curtains, Noise Reduction Products, Supplies**

Windows, window screens, window film – installation, removal, acoustic paneling, blinds, drapery. Stage curtain inspection, installation, removal. Shades, shutters and wall coverings

**C05 Mattresses, Hospitality Products & Services**

Mattresses, mattress removal, bed linens, towels, shower curtains, dorm room kits, bed bug products

**C07 Furnishings and Accessories**

Indoor and outdoor furniture, chairs, stools, benches, tables, desks, lecterns, lockers, lactation pods, privacy pods, white boards, etc. Design and refinishing services. Classroom, library, police and fire station

**D04 Compressed Gases, Services and Supplies**

Dry ice, gases, HAZMAT, industrial, liquid, medical, refrigerants, safety products, and software. Cylinder lease, purchase, and rental

**D05 Life Science Research – Equipment, Chemicals, Supplies and Services**

Animal research, chemicals, dissection tools, study kits, fish, lab equipment, models, sanitation, skeletons, specimens (living and preserved), sterilization, training & tech support

**D25 Laboratory and Science Equipment, Supplies, Services and Chemicals**

Lab furniture, centrifuges, chromatography, fluid and liquid handling, forensic kits, microscopes, mixing equipment, molecular biology, specimen collection, labware, test and measurement equipment and more

**D26 Biological Safety Cabinets, Cleaning, Certification, Maintenance, Repair, and Installation**

Biological safety cabinets – installation, maintenance, and repair. Animal bedding, isolator, and transfer station. Chemical fume hood – calibration, certification, maintenance, and repair. Emergency shower and eyewash inspection stations

**D32 Health / Safety Equipment, Supplies & Services**

Footwear, eyewear, masks, safety and medical equipment, education and training. PPE and janitorial supplies

**E05 Fire/Security/Emergency Communication: Equipment, Service and Supplies**

Access control systems; clock and detection systems, emergency communication, fire alarm, fire detection, extinguisher, and suppression systems. Sprinklers, keys and radios, security doors, window films, locks, and surveillance equipment. Firearm/ammo storage

**F04 Software**

Adobe, Microsoft, and other leading brands. Database management systems, cloud, and network management. Anti-virus, disaster recovery, cyber security, identity theft, backup, CAD, courts and justice, education, graphic design, multimedia, presentations. Professional services and project management

**F05 Technology**

Computers (Windows and MAC), monitors, peripherals, networking, printers, scanners. Installation, integration, maintenance, storage, servers. Training, smartphones, tablets, and telecommunications

**F07 Copiers, Record Management and Software**

Copiers: hardware, maintenance, supplies, leases. Capture software and digital duplicators. Document management and managed print services. Scanners and shredders

**F11 Print and Promotional Products**

Artwork, embroidery and screen-printing. Printing: assembly, binding, marketing, copying, design, finishing, mail services, outdoor signage, storage. Promotional: apparel (non-uniform), automotive, recognition, badges and lanyards, bags, banners, buttons, calendars, flags, pens, stress balls, and more

**F12 Mobile Services and Devices**

Cellular phone fleet services, devices, hardware, and installation

**F14 Network Infrastructure and Management**

Conferencing, cloud, data backup, managed services, data center services, fiber, firewall, hosting services, network security, VPN, web and video conferencing

**F15 Office and School Supplies & Equipment**

Paper, pens, pencils, paperclips, and staples. Breakroom supplies, coffee, soda, and bottled water. Copier supplies, toner, remanufactured toner. Learning aids, lamination, school, classroom, art room, tech supplies

**F19 Financing and Leasing**

Multiple financial organizations offering members competitive leasing and financing solutions to make large purchases and capital investments possible

**F20 Records and Microfilm/Film Management, Scanning, Storage, Destruction, Shredding**

Document: Archiving, delivery, management, pickup, offsite preparation, and scanners. Document storage: Paper, records, microfilm, migration, digital, cloud, open shelf. Scanning and shredding services

**F22 IT VAR – Value-Added Reseller**

Our IT VAR contract is the result of a collaborative effort between MHEC and the University of Massachusetts and offers three full-service strategic partners: CDW-G, Connection, and WEI. This contract provides buying power and a greater user experience. Call MHEC for pricing and specifics

**G02 Exterior Maintenance, Equipment, Repair, Supplies and Service**

Construction services, buildings and roads. Heavy construction equipment, new, used, refurbished, rental, lease, service, maintenance. Forklifts, golfcarts, wheel loaders, backhoes, excavators, and lawn mowers. Ice melt, landscaping supplies, painting

**G03 Motors, Pumps, Compressors, Controls, HVAC and Services**

Air compressors and air conditioners (HVAC). Motors, pumps, and valves. Condensate equipment, controls, and controllers. Design, build, parts, service, and repair. Lubrication. Pipes, drives, belts, and pulleys

**G10 Domestic/International Mail/Parcel Delivery**

Discounted rates for domestic and international letters and packages

**G11 Flooring: Coverings and Related Supplies**

Hardwood, carpet, carpet tile, ceramic porcelain tile, linoleum, mats, runners, vinyl. Office, classroom, dorm, gym. Moisture mitigation systems and turf. Design and project management

**G12 Occupational Apparel, Uniforms, Body Armor, Accessories and Services**

Apparel: Corporate, healthcare, food service, face covering. Uniforms: Healthcare, safety, food service, footwear, hats, helmets, flame retardant, painter. Body armor

**G13 Moving and Storage Supplies and Services**

Moving: household and office – interstate, intrastate, international. Library and laboratory – interstate, intrastate and project management. Tradeshows, vehicles, computer and electronics. Rigging services and modular furniture installation. Storage services and trailers

**G17 Custodial Cleaning Equipment and Supplies**

Includes some custodial services. Products: Air blowers, air purifiers, buffers, burnishers, carpet cleaning, cleaners and chemicals, deodorizers, dispensers, fans, floor mats, food service disposables, hand care products, laundry, ice melt, snow removal, squeegees, sweepers, trash bags, vacuums, window washing equipment. Selection of green products and services

**G19 Facilities: Maintenance, Repair, & Operations**

Plumbing, heating, and electricity supplies and services. Shop equipment, tools (powered and handheld), tool cabinets, work benches, lighting, lockers, fans, filters, construction materials, paint, pallets, conveyors, canes, doors, and windows. Vending machine programs

**G28 Elevator Equipment, Maintenance, Repair, Inspection and Testing**

Elevators: purchase, replacement, preventative maintenance, full maintenance services, annual state safety testing. Wheelchair lifts: purchase, replacement, extended warranties, preventative maintenance, parts, emergency service

**G29 Facility Maintenance and Energy: Assessment and Software**

Facilities engineering and management; energy system engineering; civil engineering; construction engineering and management; mechanical engineering; architectural services; roofing inspection and maintenance

**G31 Water, Filtration, Treatment Chemicals**

Cleaning, disinfecting, hygiene, management, chemical products and services

**G32 Emergency Response and Disaster Restoration**

Asbestos, biohazard, carpet cleaning, document restoration, emergency response, environmental response, fire damage, infectious disease suppression services, mold, odor, smoke/spot damage, soil/site remediation, storm and water damage, tents and semi-permanent structures

**I02 Insurance: Cyber, Independent Risk Management Consulting**  
Commercial: auto, general liability, package, property. Cyber consulting, dorm contents coverage, educators legal liability, employee benefits, fidelity and crime coverage, foreign travel, law enforcement professional liability, workers compensation and employee liability

**K02 Interpretation and Translation, Equipment, Supplies and Services**  
Assisted listening devices, document translation, interpreter services – educational, community, conference, deaf/blind, escort, media, medical, phone, video remote. Linguistic services

**L02 Vehicle Rental and Sharing**  
Car, van, and truck rentals, all sizes. Individual or fleet vehicles. Insurance can be included

**L50 Library: Supplies, Archival Products, Service**  
Display products, furniture, learning materials, book and periodical care and protection, media supplies, arts and crafts, operations and circulation supplies

**L51 Library: Books and Media**  
Book jackets, board books, e-books, graphic novels, juvenile, laboratory manuals, large print, paperbacks, medical, reprints, textbooks, out-of-print search and more. English and foreign language. Audio CDs, audiobooks, MP3s, music, downloadable, digital library, spoken word, DVDs, processing costs, video games

**L53 Library Equipment, Software and Service**  
Automated material handling, book and media lockers and vending, electronic workstations, hold systems, handheld inventory, payment systems, RFID antenna readers, gates, tags, security/detection systems, self-service stations, self-checkout

**L54 Library Digital Technologies**  
Digital literacy, interactive online course platforms, virtual reality, self-service solutions, specialized library databases, streaming. Makerspace: tech, programs, and applications

**S01 Human Resource Services: Immunizations and Documentation, Background Checks, etc.**  
Compliance, contract tracing, COVID-19 trackers, criminal record search (CORI), degree verification, drug screening, exclusions database check, finger printing, I-9 employment, credit reports, military service verification, motor vehicle reports, training

**S03 IT Project Services, Business and Technical Services**  
Business continuity planning, process management, cloud systems integration, digital accessibility consulting, disaster recover services, geographic information systems (GIS), mobile applications, remote database, administration services, software development, systems integration and planning, technology courseware development, telecommunication services

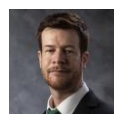
**S04 Staffing and Executive Search Services**  
Staffing search services for higher education, academia, executive, high-tech, IT, biosciences, research, and construction industries. Staffing options for short and long-term, individuals and teams. Systems for managing a non-permanent labor force and assessment of current staff

**S05 Managed Solutions – Student/Staff Mental Health Contract**  
Managed care solutions, including mental health support services

**MHEC owns our contracts! Meet the people who have created, developed, bid, and continue to manage our contracts.**



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